



RENSSELAER COUNTY
DEPARTMENT OF SOCIAL SERVICES
133 BLOOMINGGROVE DRIVE TROY, NEW YORK 1218

JOHN R. BEAUDOIN
COMMISSIONER

JOHN P. CRANEY
DEPUTY COMMISSIONER of SOCIAL SERVICE

PAUL J. TAZBIR
DEPUTY COMMISSIONER of ADMINISTRATIVE SERVICES

Date: 1/22/86

Re: NYS Registry # 60744

Dear *Mr. Collins,*

This is to inform you that you are subject or other person named in a report of suspected child abuse or maltreatment received by the New York State Child Abuse and Maltreatment Register (State Central Register) on 11/7/86. This report has been transmitted to your local child protective service for commencement of an investigation and evaluation of the report as required by the New York State Child Protective Services Act.

The Law allows your local Child Protective Service 90 days from the time of the receipt of the report to complete a full investigation of the allegations contained within the report as well as an evaluation of the care being provided to your child(ren). You will be notified in writing of the findings of the investigation. Where appropriate, services will be offered to assist you and your family.

If the report is determined to be "unfounded" meaning that there is no credible evidence (i.e., evidence worthy of belief), all information which would identify the subject(s) or other persons named in the report will be expunged (destroyed) from the State and local register. If the report is determined to be "indicated" (there is some credible evidence of abuse or maltreatment to the child(ren)), it will remain in the State Central Register.

This report is confidential and can only be released to certain authorized persons accorded rights to access by State Law. As the subject or other person named in the report, you have a right to request a copy of all information contained in the State Central Register. However, the Commissioner of the New York State Department of Social Services may withhold information identifying the person making the report or cooperating in the subsequent investigation where the Commissioner reasonably determines that the release of this information would be detrimental to that person's safety or interests.

After the investigation is completed and if the report is determined to be "indicated", if you are the subject of the report you have the right to request the Commissioner of the New York State Department of Social Services to amend (change) or expunge (destroy) the record if you believe that it is inaccurate. The subject of the report is the person(s) responsible for causing or allowing to be inflicted injury, abuse or maltreatment to the child(ren).

If you wish to receive a copy of the information contained in the State Central Register, please write to:

New York State Department of Social Services
Child Abuse and Maltreatment Register
40 North Pearl Street
Albany, New York 12243

This written request should include your full name, the full name(s) of the child(ren) named in the report, your address, and the New York State Register number in the upper right-hand corner of this letter.

Norma Gallo
CASEWORKER

John R. Beards
COMMISSIONER

283-2000 Ex 272
TELEPHONE NUMBER

Diane Miller
DIRECTOR or SUPERVISOR of
CHILD PROTECTIVE SERVICES

RENSSELAER COUNTY

Department of Social Services

133 BLOOMINGROVE DRIVE

TROY, N. Y. 12181

JOHN R. BEAUDOIN
COMMISSIONER

JOHN P. CRANEY
DIRECTOR OF SOCIAL SERVICES

JOHN T. MANNING
DIRECTOR OF ADMINISTRATIVE SERVICES

Dear Mr. Callers

Please contact me at 283-2000, ext.
272. It is important that I speak
with you.

Nunna Gallo
caseworker

I am available between 9 AM and
4:30 P.M.